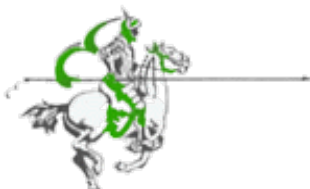


***2012-13***  
***La Loma Junior High***  
***Band & Orchestra***  
***Handbook***

***Ulices Chavez***  
***Dir. of Bands & Orchestra***





# Introduction

**TO THE STUDENT:** The music program at La Loma Junior High School has a long rich history of achievement. It has sustained a level of excellence not easily accomplished by many schools. To achieve such recognition requires the dedication and hard work of ALL students involved in the program. Your personal success will depend on how well you know, understand and execute the responsibilities you have accepted when you join this group.

This handbook has been provided to help you understand what those responsibilities are. The following pages contain information about rules, codes of conduct and general classroom procedures. I have established these rules and procedures because I feel they will aid us in sustaining and achieving higher levels of musical knowledge, maturity and performance excellence.

**TO THE PARENT(S):** The La Loma Junior High School Instrumental Music Program is very proud of the tradition it has established throughout the years. Although this handbook is primarily for the students, I feel it is important that parents know what is expected of their children. By reading this handbook, along with your child, I hope to establish a wholesome line of communication and understanding between teacher and parents.

**Please sign and return THE LAST THREE (3) COLORED PAGES.**

**NOTE: The 5<sup>th</sup> & 4<sup>th</sup> page from the end (T-Shirt & Donation form) are encouraged to be turned in, but are not required.**

In closing, I would like to stress how much I am looking forward to this year! Please take a few minutes to read through the handbook with your child. If you have any questions please do not hesitate to contact me at La Loma Junior High School, (209) 576-4627. However, your best bet is to email me at [chavez.u@monet.k12.ca.us](mailto:chavez.u@monet.k12.ca.us). Finally, please visit our website at [www.llbandorch.org](http://www.llbandorch.org) (or if you have a smart phone you can follow the QR link in the bottom right corner) and also follow us on Facebook!

Musically,



Ulices Chavez  
Dir. of Bands & Orchestra  
La Loma Jr. High School



# I. Music Room Rules & Procedures

1. Absolutely No Food or Drinks are allowed in the music room.
2. No one is allowed to touch or play anyone else's instrument.
3. Only Music students are allowed to enter the music room (please tell your friends to wait for you outside).
4. Instruments must be in their proper storage location when not in use.

## II. The Music Rehearsal

The music ensemble is comprised of many individual musicians working together for a common goal. The music ensemble *rehearsal* is the most important event in helping attain the goal of the group...to make good music. The rehearsal needs to be a team effort, by all of the students/musicians to accomplish the goals set by the Director. If even one individual neglects to accept this responsibility, it will affect the sound and effort of the entire group.

The following steps will insure a productive rehearsal and aid in the musical growth of the group.

### Rehearsal Preparation

(what you need to do before the rehearsal begins)

1. Have your instrument assembled and ready to play.
2. Organize your music according to the Daily Rehearsal Agenda on the board.
3. Woodwind players: Have at least 3-4 good reeds that you can play on.
4. Make sure your instrument is in proper working condition (i.e. – brass, oiled valves & slides).
5. Have a **pencil**!!



## Rehearsal

(what you need to do during the rehearsal)

1. Listen to all instructions given by the teacher, **even when the teacher is not directly working with you or your section.**
2. Ask questions by raising your hand.
3. Be ready to write something down with your **pencil** when asked.
4. Complete attentiveness is a necessity when the teacher is working with individuals or with a section.
5. Be courteous to your fellow musicians.
6. Work to improve your musical talents and abilities (still have that **pencil**?).
7. **Respect each other and have FUN!**

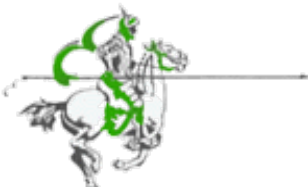
## Rehearsal Dismissal

(what you need to do after the rehearsal is over)

1. Stay seated until dismissed by the teacher, **not the bell.**
2. Listen for instructions.
3. Return instruments to their assigned storage slots & put away your **pencil.** :-)
4. Leave the music room in an orderly manner.

## III. Steps (Consequences)

- Step 1: Verbal Warning
- Step 2: Parental Notification
- Step 3: Detention
- Step 4: Parent Conference
- Step 5: Removal from music program



## IV. Performances

A large percentage of the time spent in any musical performing class is the preparation of music for a *performance*. The performance thus becomes the “final test” of the musical group’s ability to perform the prepared material.

For this reason all performances require mandatory participation by all students. Students who have conflicts must bring a written excuse from a parent/guardian BEFORE the performance in order to be excused from attending.

**The only acceptable excuses are those that are beyond student or parental control (death in the family or severe illness, babysitting or having a baseball game is not an acceptable excuse).**

Failure to participate in a scheduled performance without a written excuse or a valid reason will affect the student’s overall quarter and/or semester grade. All performances are scheduled at the beginning of the school year.

## V. Grading

What affects the student’s grade?

1. Performances – All students will be tested on the following:
  - a) Scales
  - b) Music
  - c) Special assignments

**\*NOTE: Performances will account for 40% of the student’s grade**

2. Homework/Written Tests – Students will be given written exams & internet based homework assignments on an occasional basis.
3. Attendance – Students are expected to be on time to class.
4. Home Practice – All students are required to practice at least 3 times per week
5. Classroom conduct & attitude – All students will be evaluated on their conduct in class and their willingness to participate & learn.



## **2012-2013 Performance Schedule**

The following is the performance schedule for the Band & Orchestra. Please mark your calendars as each performance is very important!

Fri. Nov. 30, 2012	La Loma Winter Concert @ MJC
Sat. Jan. 26, 2013	SCMEA Honor Music Festival @ MJC ( <u>select students</u> )
Tues. March 14, 2013	Open House/6 <sup>th</sup> Grade Orientation @ Campbell Gym
Thurs. March 21-22, 2013	Elementary School Tour (various elementary sites)
Sat. March 2, 2013	CMEA Solo/Ensemble @ CSU Stanislaus ( <u>select students</u> )
Fri. April 26, 2013	La Loma Spring Concert @ MJC
Fri. May 4, 2013	CMEA Band Festival @ Downey HS
Fri & Sat. May 10-11	San Francisco Symphony/Six Flags Overnight Trip
Thurs. May 23, 2013	Band & Orchestra at Graduation @ Johansen HS

## **Fundraising**

Mr. Chavez is not a fan of fundraising that's why we only have 3 fundraisers over the course of the entire school year. So we must make them count! All monies from the fundraisers go towards supplies or repairs of band & orchestra equipment with the exception of the last Easter See's Candy fundraiser. All money from that fundraiser will go towards individual student accounts for the SF Symphony/Six Flags overnight trip in May, 2013.

Sept. 3-14, 2012	Cookie Dough
Nov. 19-30, 2012	Christmas See's Candy
March 4-15, 2013	Easter See's Candy (Band/Orchestra overnight trip)



# CHALLENGE RULES

1. The challenger must give one week advance notice. Both parties may agree to a shorter time.
2. Both the challenger and the challengee must sign the slip.
3. If either person misses the challenge, that person forfeits the challenge.
4. If challenger loses, they must wait one week before challenging again.
5. The person being challenged must accept the challenge or automatically lose the chair.
6. If the person being challenged is also challenging someone else, then the challenge slip that is filled out first and submitted to Mr. Chavez will take precedence.

## **La Loma Jr. High School Instrumental Music Dept. Challenge Form**

I, \_\_\_\_\_ (challenger), am challenging  
\_\_\_\_\_ (person being challenged) for the position  
of \_\_\_\_\_ chair, \_\_\_\_\_ seat \_\_\_\_\_ (instrument).

Challenge Date: \_\_\_\_\_

Challenge Time: \_\_\_\_\_

Challengers Signature: \_\_\_\_\_

Person being Challenged Signature: \_\_\_\_\_

Director's Signature: \_\_\_\_\_ Time: \_\_\_\_\_



## La Loma Jr. High - Concert Dress Code

Ladies: Black concert dress (provided for you), black dress shoes. You must provide your own black dress shoes.

Gentleman: White dress shirt, Black tie (provided for you) black dress pants & black dress socks & shoes.



## La Loma Jr. High - Concert Etiquette (Audience Members)

### 1. Refrain from Talking

This is the first and greatest rule

### 2. Refrain from unwrapping noisy candy wrappers during the performance

### 3. Turn off pagers, cell phones, and watch alarms

### 4. Please do not wave to your child during the concert

After all your children do know who you are, you most likely brought them to the concert

### 5. Do not take flash photography

This is extremely distracting to other audience members and especially the performers

### 6. Do not leave as soon as your child's portion of the concert is over

All students deserve a full audience for their performances.

### 7. Applaud at appropriate times

Some music may have several sections/movements. Remember it is not over until ALL of the sections/movements have been completed. The Concert Program will identify the pieces of music with multiple sections/movements for you.

### 8. Do not leave the auditorium during the music

Wait for the end of a movement or in between songs. If you are carrying a child please sit near an exit so you can make a quick & discreet exit should the child begin to scream or cause a scene.

# *La Loma Jr. High Embroidered Shirts*

Green shirts - \$35 (S, M, L, XL, 2X, 3X)

The shirts come in both men & women's sizes.

- Dry-Excel™ Elite Etched Jacquard, polyester knit
- Bi-color design with breathable dry-Excel™ Elite Pin-hole Micromesh blocking placed along heat zones
- Matching self collar
- Zip-neck styling
- Raglan sleeves for maximum mobility
- Split side welts
- Tagless labeling for added comfort
- La Loma crest in upper left



*La Loma*



*Jr. High*

*Modesto, Ca*

**\$35/shirt. Checks made payable to La Loma Band.**

# *La Loma Jr. High Embroidered Shirts*

**ORDER FORM** for \_\_\_\_\_  
(name)



*La Loma*



*Jr. High*  
*Modesto, Ca*

**GENDER:** (circle one)      Male      Female

**SHIRT SIZE:** (circle one)      S      M      L      XL      2X      3X

**\$35/shirt. Checks made payable to La Loma Band.**

**LAST DAY TO ORDER - THURSDAY, AUGUST 16, 2012**  
**(PLEASE NOTE: Orders cannot be processed without payment)**





**La Loma Jr. High  
Instrumental Music**

**La Loma Jr. High School**  
1800 Encina Avenue  
Modesto, CA 95354  
209-576-4627 office  
209-576-4631 fax

**Principal**  
**Ronna Rutishauser**  
Rutishauser.r@monet.k12.ca.us

**Director of Bands &  
Orchestra**  
**Ulices Chavez**  
chavez.u@monet.k12.ca.us

Dear Parents,

The La Loma Instrumental Music Program has maintained a high standard of excellence. If we want this rewarding experience to continue for our children, an estimated amount of \$5,000.00 is needed for the 2012/2013 school year. These funds will go towards the purchasing of new sheet music, instrument repair, festival entry fees, mailings, performance hall rental fees, concert tour, festival transportation costs and emergency supplies such as reeds, rosin & ligatures.

The school cannot provide all the money our program needs. If each parent would consider contributing a suggested amount of \$25.00, we can partially fund some our expenses for the year. One added expense this year is the purchasing of small trailer to move all of the Band & Orchestra instruments on our tours, performances & fundraisers.

We will again be selling the La Loma Band/Orchestra shirts. The cost of the shirts are \$35. These are high quality forest green Dry-Excel poly-knit shirts that are custom embroidered with the Lancer logo. We wear them on Spirit Days (every Thursday), the elementary school tour in March 2013 and on field trips.

**The Band/Orchestra Donation explained above can be combined with your Band/Orchestra shirt in one easy payment of \$60. Checks can be made to "La Loma Band". Please note that neither the donation nor the shirt are required to be part of the Band or Orchestra.**

Finally, we would like you to know that any & all monies raised go directly to the Band and Orchestra. We encourage you to be a part of the 56<sup>th</sup> year of performing arts excellence here at La Loma Jr. High School!

Please return this letter and your contribution to Mr. Chavez. Receipts will be issued for your tax deductible donation. Thank you for your generous support!

*Ulices Chavez*

Ulices Chavez  
Dir. of Bands & Orchestra

Enclosed is my contribution of \$\_\_\_\_\_ made payable to *La Loma Instrumental Music*.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Student Name







**La Loma Jr. High  
Instrumental Music**



**La Loma Jr. High School**  
1800 Encina Avenue  
Modesto, CA 95354  
209-576-4627 office  
209-576-4631 fax

**Principal**  
**Ronna Rutishauser**  
Rutishauser.r@monet.k12.ca.us

**Director of Bands &  
Orchestra**  
**Ulices Chavez**  
chavez.u@monet.k12.ca.us

**AUTHORIZATION FOR WEBSITE & PICTURE RELEASE**

I THE UNDERSIGNED, PARENT/GUARDIAN OF ONE  
\_\_\_\_\_, BIRTHDATE  
\_\_\_\_\_, AUTHORIZE THE RELEASE OF  
PICTURES OF MY SON/DAUGHTER TO THE LA LOMA  
JR. HIGH SCHOOL BAND & ORCHESTRA WEBSITE,  
(www.llbandorch.org), FACEBOOK PAGE & NEWSLETTERS.

I HEARBY RELEASE LA LOMA JR. HIGH SCHOOL BAND &  
ORCHESTRA, LA LOMA JR. HIGH SCHOOL AND THE MODESTO  
CITY SCHOOLS DISTRICT, AND ITS EMPLOYEES, FROM ANY  
LIABILITY REGARDING THE USE OF PICTURES ON THE LA  
LOMA JR. HIGH SCHOOL BAND & ORCHESTRA WEBSITE AND  
ITS PUBLICATIONS.

PARENT/GUARDIAN SIGNATURE : \_\_\_\_\_

RELATIONSHIP : \_\_\_\_\_

WORK PHONE : \_\_\_\_\_

HOME PHONE : \_\_\_\_\_

EMAIL: \_\_\_\_\_

ADDRESS : \_\_\_\_\_

\_\_\_\_\_

DATE SIGNED : \_\_\_\_\_







## La Loma Band & Orchestra Student Information

Child's Name	Nickname or Name wished to be used		M	F
		Sex		
Parent's/Guardian's Name	Parent's/Guardian's Name			
(    ) Home Phone	(    ) Work Phone	(    ) Home Phone	(    ) Work Phone	
Address	Address			
City, ST ZIP Code	City, ST ZIP Code			

## Student Musicianship Background

What Instrument do you play?	How long have you played it?
Do you have your own Instrument?	Will you need a school instrument?
What Elementary School did you attend?	Who was your Elementary School music teacher?
Do you take private lessons?	If, yes, with who and for how long?

## Parent/Student Communication Information \*\*\* VERY IMPORTANT \*\*\*

Student's email
Parent's/Guardian's email
Parent's/Guardian's email

### PARENTS/GUARDIANS

Because the Band & Orchestra at La Loma is so active we will need the assistance of parents in a variety of ways. All parents have they areas of strength, so if you would please check the areas in which you would be available to offer your expertise and/or assistance to the Band & Orchestra it would be greatly appreciated.

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Fundraising        | <input type="checkbox"/> Seamstress, altering clothing  | <input type="checkbox"/> Moving equipment (use of truck)                                     |
| <input type="checkbox"/> Scrip Organizer    | <input type="checkbox"/> Donations                      | <input type="checkbox"/> Advertisement (concert programs)                                    |
| <input type="checkbox"/> Chaperone          | <input type="checkbox"/> Sponsorship (local businesses) | <input type="checkbox"/> Printing Services   |
| <input type="checkbox"/> Food Services      | <input type="checkbox"/> Handy-man/woman (fixing stuff) | <input type="checkbox"/> Personal Business services donation                                 |
| <input type="checkbox"/> BBQ (have a grill) | <input type="checkbox"/> Photographer/Videographer      | <input type="checkbox"/> Millionaire willing to donate lots of money to the Band & Orchestra |

**PLEASE NOTE: ALL EMAIL INFORMATION IS CONFIDENTIAL AND WILL ONLY BE USED ON AN INDIVIDUAL BASIS FROM THE DIRECTOR OF BANDS & ORCHESTRA OR ON BCC EMAILS**

**[www.llbandorch.org](http://www.llbandorch.org)**



Dear Parents and Students,

Please sign on the spaces provided below and return this entire page to Mr. Chavez. A great resource for information is the La Loma Bands website at [www.llbandorch.org](http://www.llbandorch.org). I greatly appreciate your assistance and support!

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I have read the 2012-2013 La Loma Junior High School Band & Orchestra Handbook Packet and understand the rules, procedures & performances explained therein. Along with the rules and procedures I also understand what will be expected of my son/daughter in the La Loma Band & Orchestra program.

Date: \_\_\_\_\_

Students Name (print clearly) \_\_\_\_\_

Students Signature (sign) \_\_\_\_\_

Parent(s) Signature: \_\_\_\_\_

\_\_\_\_\_

Parental Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

